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EXTRACTS  
FROM THE  
LAWS AND  
REGULATIONS  
OF  
DICKINSON COLLEGE

1928



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**EXTRACTS**  
FROM THE  
**LAWS AND REGULATIONS**  
OF  
**DICKINSON COLLEGE**

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**1. Election of Studies**

1. Choice of electives for the Sophomore, Junior, and Senior years shall be made in May and must have the approval of Class Deans. Change in electives may be made with the consent of Class Deans before the opening of any semester, but later changes may be made only with faculty approval.

2. Elective studies in excess of the prescribed number of hours may be taken if, in the judgment of the faculty, such additional work will not interfere with the regular work. Such permission will be granted sparingly, for able students will profit more by wisely chosen reading and honor courses than by the mere multiplication of credits. In particular, no member of the Junior or Senior class may take more than seventeen hours of work if the general average for the preceding year was less than seventy-five per cent.

3. A course in which a student has failed and which he is to repeat shall take precedence over all other work.

## **2. College Credit for Work Completed Elsewhere**

4. The College may grant credit for work done in other colleges or at approved summer schools on previous arrangement with the Dean of the College.

5. Credits for work done privately may be secured under conditions to be learned from the Dean of the College, in part as follows:—

All work a semester or more in length in any department done privately outside of class and for which college credit is asked shall cover twice the subject matter of courses taken regularly in class. Examination on work done in this way shall be by Committee of the Faculty.

## **3. Grades**

6. Marks upon all recitations, examinations, or other exercises, are given on a scale of 100, unexcused absences in excess of allowance counting zero.

7. In determining the grades in the Freshman and Sophomore classes, examinations shall count one-fourth and term work three-fourths; for the Junior and Senior classes the proportionate value of each may be determined by the instructor.

8. At the end of each semester the marks of students in each subject are computed as above. An average of 90 or more is designated by the letter A; 80 to 90 by B; 70 to 80 by C; 60 to 70 by D; 50 to 60 by E; and below 50 by F.

**9. Grades are reported to students by letter only.**



10. Grade F in a semester's work in any subject necessitates the repetition of that work by the student with the succeeding class if credit is to be secured. Grade E indicates that the student is not passed but may absolve the condition by a special examination. Failure to do so, however, before the beginning of the subject by the succeeding class necessitates repetition of the semester's work with that class if credit is to be secured.

11. Student grades are computed at the end of each year on the scale of 100 from the semester's marks in each subject, each being given a weight corresponding to the number of credit hours allowed to it. The class is then divided into four groups, A, B, C, D, these letters having the same significance as in paragraph 8.

#### Illustration of Marking System

Hours in Course	1st Semester	2nd Semester	Year
4	92	86	356
2	90	92	182
4	60	70	260
4	77	73	300
2	95	85	180
16	Totals - - - -		1278

16)1278

79.8%

12. Students may be advanced to the next higher class with conditions of not more than four year

hours. However, students in arrears more than four year hours but allowed under paragraph 2 to take enough work to bring the arrearage below this limit will be classified accordingly.

13. A student entering from another college shall be classified as he would be classified by the college from which he came; provided, however, that no student shall be classified in such a way as to have conditions of more than four hours' work.

14. The final grades of the members of the graduating class are determined as in paragraph 12, except that all work done in College is included in the computation.

No student will be graduated who has not attained an average of 70% or above for all the work completed in college.

Students averaging less than 60% for any year's college work or less than 70% for each of two successive years' work shall be required to withdraw. Such students, however, may have opportunity to show that the poor record did not result from negligence or lack of capacity; and in case this seems to the faculty to be shown, may by work done privately or in summer school prepare for the college September examinations before a committee on such part of the previous work as may be agreed upon; and if such examination results in raising the year's average to 65% for the single year or to 75% for either of the two years of the two-year period, may be continued in college on such conditions as the faculty names. In case of a senior, however, coming under either of the above—one year below 60% or two consecutive years below 70%—graduation will be refused without another year's work averaging at least 70%.



15. Students who attain an average grade of 90 or more throughout their course are awarded at graduation a first honor, and those who attain an average of 87 and less than 90, a second honor.

### **Honor Courses**

16. To qualify for Special Honor Courses students must

- (1) Attain an average of B for all the work of the Sophomore year.
- (2) Secure the approval of the department in which the courses are sought.
- (3) Register for the work not later than the middle of the Junior year.

17. To attain a Special Honor students must

- (1) Average at least B for the entire college course.
- (2) Pursue at least twelve hours of work in the special field chosen.  
Four hours may be in a related field approved by the Head of the department.
- (3) Average at least A in these twelve hours.
- (4) Pursue a special course outside the classroom equal to at least four year hours and pass an examination in the same with a grade of A.
- (5) Present an acceptable thesis.
- (6) Complete all work not later than the 15th of May preceding graduation.

### **4. Absences**

18. Each student who attained a grade of A or B in the work of the preceding year is allowed a certain number of absences from college exercises for which, if this number be not exceeded,

no penalty will be imposed; but the absence of an entire class or any large part of a class from any college requirement may or may not be made a part of these allowed absences. Such absence may be treated separately by the faculty with such penalties as it seems to merit.

19. The number of allowed absences shall be as follows:—From a one hour subject, one absence each semester; from a two hour subject, two absences each semester; from a three hour subject, three absences each semester; from a four hour subject, four absences each semester. An allowance of six absences from chapel each semester is granted to every student regardless of grades.

20. There shall be no allowed absences from laboratory exercises. All exercises omitted will be required before credit is given for the semester's work, but the completion of the exercise will not operate to remove any of the penalties of the absence. Any student absent from the laboratory for more than fifteen minutes of the period will be counted absent.

21. Unexcused absences from college requirements during the first three days of the college year, the three days before or after the Thanksgiving, Christmas and Spring vacations, and other times as announced, are doubled in computing demerits.

22. Written reasons for **all absences** from college requirements should be presented to the Absence Committee of the Faculty before noon of the Monday following return to classes. **No excuse for absence will be considered unless presented before this time.** The Absence Committee



will report to the student in case his excuse is not accepted.

23. For each unexcused absence from chapel service three demerits will be imposed; for each unexcused absence from any other college exercise five demerits will be imposed.

24. If the number of absences of a student having an allowance (see paragraph 16) shall in any subject exceed the number of absences allowed in that subject, (see paragraph 17) none of these absences in excess of the allowance will be excused unless all the allowed absences were previously excused. For Example: If a student has five absences from a three hour subject and none of them are excused, demerits will be imposed, (see paragraph 21) for two unexcused absences; if one, two, or three of them are excused, demerits will be imposed for two unexcused absences; if four of them are excused, for one unexcused absence.

25. Ordinarily, forty demerits subject a student to a first reproof; sixty to a second reproof; eighty to a third and last; and one hundred severs the student's connection with the College for at least two weeks, which two weeks shall be spent at the student's home, or at such place as the faculty may direct. Failure to receive notification of various reproofs will not act as a bar to suspension for 100 demerits.

A student thus suspended will be reinstated only on condition that the several instructors be convinced of real effort to keep abreast of college work done during absence due to suspension; and the absences during suspension shall not be computed in requirements for preliminary examinations.

26. In case a student thus suspended be re-

admitted to College the demerits previously incurred shall have no further disciplinary effect. If, however, during the remainder of the college year he shall receive a number of demerits greater than the number of hundredths of the college year remaining after his readmission, his connection with the College will be severed without further privilege of readmission.

27. At the end of the college year one-half of all demerits above twenty-five on the student's record will be carried over to the next year's record.

## 6. Examinations

28. If, for any cause whatever, the absences of a student in a study shall exceed for a semester the number of weekly exercises in that study, before admittance to the regular examination, a preliminary examination on the work of the semester in that study will be required. This preliminary examination is held during the week preceding the regular examination. But when a preliminary examination is incurred wholly or in part because of excused absences with athletic or other teams, no fee shall be required; if, however, the other absences are so numerous as in themselves to impose fee, it shall be required.

29. Opportunities for postponed examinations, or for re-examination in the case of failures, are given but once each year, on the Wednesday before the opening of the college year.

30. No special examination of any sort will be given while College is in session save in very exceptional cases, and then only by vote of the faculty.

31. For any special examination caused by previous failure, or by absence from examination unless



the absence is excused, a fee of five dollars is charged for each semester's work covered by the examination; and for any preliminary examination caused in whole or part by unexcused absences, a fee of two dollars. A fee of ten dollars is charged for examination on each course or part of course taken privately outside of class under paragraph 5, the same to be paid on request for the examination. All fees for these examinations are devoted to library purposes.

32. If the fee incurred under paragraph 33 for preliminary examination is not paid before the beginning of the regular examinations, it will be doubled in amount; and if not adjusted within twenty-four hours after second notice is given, the student will be excluded from examinations.

### **Church Attendance**

33. The College imposes no requirement of church attendance, but earnestly advises each student to choose some one church in Carlisle as his church home and to attend the services of that church regularly.

### **General**

34. No student shall be initiated into a fraternity before he has completed in Dickinson College one semester's work with an average of 70% or above.

A student is not permitted to room in a fraternity house during the first year of college residence.

35. All unnecessary damage to property shall be assessed equally on all students during each college year; however, if the perpetrator of any such



damage be discovered, he shall make good the same and may be subject to a fine not exceeding ten times the amount of damage done, the same to be determined by the faculty of the College and placed to the credit of the general damage account.

37. No student will be graduated or given honorable dismissal or statement of scholastic record and work done until all his financial obligations to the College, the literary societies, and his boarding house have been met.

37. Any statement of scholastic record shall be complete and shall include all failures.

39. Students are expected to conform to the requirements of good morals and good citizenship. In the absence of specific regulations, the faculty passes on all matters respecting the general life of the students in the College. In particular, any use of intoxicating drink, or failure to give truthful testimony to an officer of the College, or dishonesty in college work, is considered a very serious offense and usually leads to dismissal.